



**EXECUTIVE ORDER NO. PCG-24
SERIES OF 2022**

**AN EXECUTIVE ORDER PROVIDING THE OPERATIONAL GUIDELINES FOR THE
IMPLEMENTATION OF CITY GOVERNMENT'S SUBSIDY TO THE BARANGAYS**

WHEREAS, Section 324(c) of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that in the case of provinces, cities, and municipalities, aid to component barangays shall be provided in amounts of not less than PHILIPPINE PESO: ONE THOUSAND (PHP 1,000.00) per barangay;

WHEREAS, in compliance with Section 324(c) of RA No. 7160, the City Government of Pasig pursues the provision of subsidy to all barangays to ensure convergence of barangay development initiative with the city's priority thrusts;

WHEREAS, in addition thereto, Ordinance No. 46, Series of 2017, entitled "An Ordinance Amending Section 1 and 2 of Ordinance No. 09, Series of 2014, Increasing the Annual Financial Assistance to Thirty (30) Barangays of Pasig City in the Preservation of Peace and Order in Every Barangay, and for Other Purposes" states that the City shall annually extend a financial grant to all thirty (30) barangays of the City of Pasig as assistance to the preservation of peace and order in every barangay;

WHEREAS, operational guidelines need to be issued to prescribe the general policies and procedures in the implementation of subsidies and financial grants to barangays;

NOW, THEREFORE, I, VICTOR MA. REGIS N. SOTTO, Mayor of Pasig City, by virtue of the power vested in me by law, do hereby order:

SECTION 1. CLASSIFICATION OF BARANGAYS. – For the purposes of this Executive Order, the Barangays in the City of Pasig shall be classified according to the 2020 Philippine Statistics Authority's Barangay Population Report, to wit —

- a. Cluster I – Barangays with a Population Size below thirteen thousand (13,000); and
- b. Cluster II – Barangays with a Population Size above thirteen thousand (13,000).

SECTION 2. SUBSIDY. – The City Government has allocated funds annually to each Barangay of the different Clusters.



SECTION 3. USES OF SUBSIDY. – The Subsidy shall be used for solely for the following purposes:

(a) Administrative Expenses

Only those authorized administrative expenses by the Sangguniang Panlungsod shall be allowed. These expenses shall be released directly to the beneficiaries by the Treasury Department.

(b) Developmental Programs of the Barangays

SECTION 4. DEVELOPMENT PROGRAMS OF THE BARANGAY. – The remaining Subsidy shall be utilized to finance the following Barangay projects and expenses:

- a. Health and social welfare services, which include maintenance of barangay health centers and day care centers;
- b. Services and facilities related to general hygiene and sanitation, beautification and solid waste collection;
- c. Flood protection measures;
- d. Early warning systems/devices and rescue equipment (with major reference to the most recent Barangay Disaster Risk Reduction Management Offices);
- e. Solid waste management equipment;
- f. Materials recovery facilities;
- g. Maintenance of barangay roads;
- h. Infrastructure facilities (multi-purpose hall, multi-purpose pavement, plaza, sports facilities);
- i. Information and reading centers; and
- j. Other developmental projects and activities.

SECTION 5. PROHIBITED USES OF SUBSIDY. – The Subsidy shall not be utilized for the following:

- a. Administrative expenses, except those authorized by the Sangguniang Panlungsod;



- b. Financing of loans;
- c. Salaries, wages, or overtime pay;
- d. Travelling expenses.

SECTION 6. MANDATORY UTILIZATION PERIOD. – Projects must be implemented within a period of one (1) fiscal year from receipt of the subsidy grant from the City.

SECTION 7. IMPLEMENTATION PROCEDURES. – Each Barangay shall submit to the Office of the City Mayor, for the latter's approval, a Checklist of Projects for the Subsidy to be used by the end of January of every year.

SECTION 8. RELEASE OF FUNDS. – The City Budget Office shall obligate and release the subsidy upon receipt of the following documentary requirements from the Barangays:

- a. Duly approved Checklist of Projects by the Office of the City Mayor, duly certified by the Punong Barangay; and
- b. Certified True Copies (CTCs) of the Annual Investment Program (AIP) covering the period of implementation by the Barangay Secretary.

SECTION 9. REPORT OF COMPLETED PROJECTS. – Within ten (10) calendar days of project completion, barangays shall submit the copy of their Project Completion Report (PCR), to the Office of the City Mayor. The PCR shall include the following:

- a. Certificate of Project Completion by the Punong Barangay;
- b. Certificate of Turnover and Acceptance, if by the contractor;
- c. Copy of Fund Receipt and Utilization Report;
- d. Two (2) high-resolution photos of the completed project taken from two (2) angles, when applicable; and
- e. Liquidation Report for approved Administrative Expenses.

SECTION 10. FINAL COMPLETION REPORT. – A Final Completion Report detailing all the projects accomplished and funds utilized shall be submitted to the Office of the City Mayor every February following the fiscal year of utilization.



SECTION 11. TRANSPARENCY IN IMPLEMENTATION OF PROJECTS. – All barangays shall strictly follow the provisions of COA Circular No. 2013 – 004 dated 30 January 2013 entitled, “Information and Publicity on Programs, Projects, and Activities of Government Agencies,” as amended by COA Circular No. 2016-003 dated 16 August 2016 and Republic Act No. 9184 or the Government Procurement Reform Act.

SECTION 12. DISSEMINATION. – Copies of this Executive Order shall be furnished within seventy-two (72) hours from its issuance to the Office of the President.

SIGNED this 12th day of July, 2022. City of Pasig.


VICTOR MA. REGIS N. SOTTO
City Mayor

